



COVID-19 Spring 2022 Reopening Plan GENERAL PROTOCOLS

Rev. April 26, 2022

Salus' top priority is the health and well-being of our clients, tenants, employees, community partners and guests. Our response to the COVID-19 threat continues to be informed by Ottawa Public Health and the Ontario Ministry of Health's COVID-19 recommendations on measures necessary to prevent further spread of the virus, including pandemic recovery. This document outlines Salus' Spring 2022 reopening plan, including the prudent return to regular Salus services and programs. The plan provides general guidance and a reminder of specific protocols with respect to physical distancing, masking, facilities access, screening, sanitization and remote work arrangement support as Salus continues towards reopening.

Physical Distancing:

Physical distancing limits the number of people with whom individuals come into close contact. This means keeping a distance of at least 2 metres or 6 feet (approximately 2 arms length) from other people while inside Salus facilities and outside. All group gatherings are modified to accommodate physical distancing requirements. While face to face meetings are resuming and are preferred, other meetings often occur within the realm of Salus services, including video conferencing, which has been offered since the beginning of the pandemic period and will continue as a service option when appropriate as well as phone.

Clients/Tenants are to be encouraged to keep physical distance between themselves and their neighbours, which is enforceable in resource centres, office spaces, and transitional homes. This is unenforceable in areas governed under the Residential Tenancies Act (apartments, shared living environments, rental common areas including laundry rooms, hallways and outdoor space).

Routine Masking to Protect Others (Source Control):

Mask use is required in public settings. This helps protect the mask wearer and other individuals from exposure to the respiratory droplets of the person wearing the mask.

Access to Salus facilities:

As of May 2nd, Salus facilities are open to the public and Salus head office is available for client meetings, by appointment only. Some group activities are also resuming in buildings, subject to

physical distancing and PPE guidelines being followed. Where possible, outdoor programs and activities are encouraged. For outdoor programming, activities and meetings, masking is not required subject to physically distancing being maintained and dependent on the number of people that are present at the activity. All Salus work units are moving towards regular operations, increasing the potential number of staff on Salus sites at any given time.

Head Office Access:

The Salus Head office is open to the public and is open for appointments.

Visitors to head office will self-screen at the front door (there will be signage to guide them).

Salus' Call Centre will be in operation Monday to Friday from 8:30am-12pm, and 1pm-4pm at 613-729- 0123. Staff are available by email while general inquiries can be directed to info@salusottawa.org . After-hours property emergencies should be directed to: 613-858-7234.